

Risk Assessment: COVID-19

RISK ASSESSMENT FOR: Ballet Classes at Didcot Girls' School (DGS)	COVID-19 Ensuring the risk of the spread of the virus during your hire of a School Space venue is minimised	
Establishment: Downland Dance Ltd (DD)	Assessment by: Adam Harris and Suzanne Simcox	Date: 28 th March 2021
Review Date: 31 st August 2021	Manager/Authority Approval: Jim Harris	Date: 28 th March 2021

Location and Hazard / Risk	Who is at Risk?	Normal Control Measures	Are Normal Control Measures Y/N/NA	
			In Place	Adequate
Entrance/Reception. Transmitting virus through airborne particles and common touch areas.	Teachers/Staff/ Students/ Parents/Visitors	Students instructed not to attend classes if they have shown symptoms or been in contact with Covid-19 in past 14 days. Students and parents asked to wait for class outside building, and to observe social distancing whilst waiting. Students will be picked up from the main entrance and parents will not be allowed to enter the building. Students asked to bring the minimum possible into the building with them. Hand sanitiser provided at entrance and in dance studio. Students are reminded to wash/sanitise hands at start and end of class.	Y	Y
Moving around site. Contact transmission on surfaces (ie. door handles/ hand rails on stairs). Airborne transmission in	Teachers/Staff/ Students	Doors and windows left open wherever possible. All teachers and students are required to wear a face mask when moving around the	Y	Y

corridors.		building or using the toilets. Cleaning of high touch surfaces in common areas undertaken by School Space. Teacher will hold any doors which are not propped open to minimise touching by students. Parents may not enter the building. Students to be delivered and collected for class outside. Latecomers will not be able to join class as the teacher cannot leave the class alone in the studio and will not know the student is waiting. Teacher will encourage students to socially distance as they move to and from the dance studio.		
Changing spaces. Contact and airborne virus transmission possible in small spaces.	Students	Students asked to arrive at studio in dance uniform, and as little else as possible. Changing areas not to be used. Character skirts/shoes and any dance props may only be used if they have been requested by the teacher (in preparation for exams), and students must only use their own. Outdoor coat to be left with parents or in car where possible. Outdoor shoes to be left outside studio. Nothing to be left on the green 'steps' in the studio as these are hard to clean.	Y	Y
Waiting rooms (ie. canteen used by parents during classes). Airborne virus	Parents/students/teachers	Canteen not to be used as a waiting space for parents or students.	Y	Y

transmission possible due to prolonged exposure to other people. Contact transmission on surfaces.				
Water stations. Transmitting virus through common touch surfaces.	Students/Teachers/ Staff/Visitors	Water stations not to be used by students. Students requested to bring water in water bottles from home.	Y	Y
Bathrooms. Contact transmission in high touch area. Transmission of virus through airborne particles.	Teachers/Staff/ Students/	Windows to be left open in bathrooms and ventilators switched on where possible. Students to only use bathrooms one at a time. Disinfectant wipes to be provided, and anyone using the bathrooms to be requested to wipe down the toilet seat and flush handle after use. Students reminded of thorough hand washing with warm water and soap by teachers. Paper towels to be used to dry hands, not the hand drier or towels. Bathroom cleaning undertaken by DGS.	Y	Y
Dance studio, during dance classes. Transmission of virus through airborne particles. Transmission of virus through high touch areas (ie. barre/portable mirrors/ music player). Risk of virus transmission during contact corrections between teacher and student.	Students/ teachers.	When possible, windows to be left open. Aircon will NOT be used. Teacher to be required to wear a face mask during classes. Classes are grouped into bubbles. Students may only attend classes in the same bubble unless wearing a mask. Adult classes, where students are aged 18 or over, will not resume until government guidelines suggest it is safe to	Y	Y

Increased risk of virus spread by teacher talking often and in close proximity to students. Risk of virus spread between students sharing objects (ie water bottles or ballet shoes) Virus spread between classes.		do so, and will then be limited in size according to guidelines. Students may wear a face mask if they wish. Students will be required to wear a face mask where class size is greater than 10. DD to review class sizes regularly, and adjust timetable where adequate social distancing is deemed not possible. Portable mirrors will not be moved or touched by teachers or students. High touch areas (barre and door handles) to be cleaned between each class by the teacher. Teacher not to deliver 'hands on' corrections. No props to be used (eg musical instruments, ribbons, scarves, TheraBands). Students to be socially distanced during class. Teacher to ensure it is adequately maintained for Grades 2 and above. For Grade 1 and below the teacher will make best efforts to encourage social distancing. Sharing of personal equipment forbidden. Students may not assist with the music. No assistance may be given by D of E, or similar, students. No use of swap boxes (used for second hand shoes and uniform).		
---	--	--	--	--

		Teacher to have personal space at a safe distance from students to set exercises and deliver corrections. Lost property will not be kept.		
Leaving studio. Transmission of virus possible in corridors and meeting places	Students/teachers/parents	One class will leave the building before the next is allowed to enter. Prolonged meetings between people of different households will be discouraged.	Y	Y
Track and Trace	Students	A register of attendees to each class will be maintained by the teacher. In the event of a student receiving a positive test result for Covid-19, they must immediately inform their teacher or a Director of the school. A track and trace report will be run to enable all other students in that bubble to be informed and to self-isolate as per Government guidelines. School Space and/or DGS will be immediately informed in case of a positive test result in one of our classes. Any student falling ill during class with suspected COVID-19 symptoms will be isolated and their carer contacted to collect the student, or for adults (after their return to studio classes) they will be asked to leave the building immediately.	Y	Y